

CHELMSFORD BEAUTY ACADEMY

60 Chelmsford St. 2nd Floor

Chelmsford, MA 01824

978-250-4488

First Name: _____ MI: _____ Last Name: _____

Gender: Female Male

Address:

City: _____ State: _____ Zip code: _____

Date of Birth: ____/____/____ Social Security #: _____

Cell#: _____ Work #: _____ Home# _____

Email: _____

I am a U.S. Citizen Permanent Resident

Emergency Contact

Name: _____ Phone #: _____

Relationship: _____

I am applying for:

100 hours Manicurists Full Time (Mon-Wed)

100 hours Manicurists Part Time (Sat)

Start Date: ____/____/____ Approx. End Date: ____/____/____

(filled out by staff)

Class Schedule:

Days: Monday-Wednesday or Saturday 10-4PM

Tuition:

For more information about tuition and financing, please contact us and set up a school tour.

****We do offer a discount for those who would like to enroll in our in-house repayment program**

Registration fee is nonrefundable. Please carefully read the Cancellation Refund Policy for Withdrawal Procedure. Textbooks will be borrowed to students during the course of the study and must be returned in good condition. Only highlighting is permitted unless you plan to purchase the Textbook.

1 _____ (INITIALS)

Method of Payments:

Cash

MRC Financing

A valid reason must be given to the administration if a student will be absent for more than two consecutive weeks. If no reason is given – students will automatically be withdrawn with no refund.

Time cards:

1. For school to keep track of student hours, students must clock in at time of arrival and clock out before leaving.
2. If you do not clock out student's hours will be lost for the day or possible expulsion. NO EXCEPTIONS
3. 30 Minutes will be deducted for lunch

WITHDRAWAL PROCEDURE

A student choosing to withdraw from Chelmsford Nails Academy after the commencement of classes is to provide a written notice to the administration. The notice must be signed and dated by the student.

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument. Both sides of the contract are binding only when the agreement is accepted, signed and dated by the authorized administration staff at Chelmsford Nails Academy is the principal place of business. Read both sides before signing.
3. You are entitled to an exact copy of this agreement and any disclosure pages you sign.
4. This agreement constitutes the entire agreement between the student and the school.
5. Chelmsford Nails Academy does not guarantee job placement to graduates upon graduation.
6. Chelmsford Nails Academy reserves the right to reschedule the program start date with the number of students scheduled is too small.
7. Chelmsford Nails Academy reserves the right to terminate a student's training for unsatisfactory progress, nonpayment of tuition or failure to abide establishment's standards of conduct.
8. Chelmsford Nails Academy does not transfer credits to a college, university or institution. Any decision on the comparability appropriateness and application of credit and whether they should be accepted is the decision of the receiving institution.

Student Signature: _____ Date: _____

2 _____ (INITIALS)

STUDENT ACKNOWLEDGEMENT

1. I have carefully read and received an exact copy of this enrollment agreement.
_____ Student's Initials.
2. I understand that Chelmsford Nails Academy may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school handbook, while enrolled at Chelmsford Nails Academy. I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before the certificate may be awarded.
_____ Student's Initials.
3. I understand that Chelmsford Nails Academy does not guarantee job placement to graduates upon program completion or upon graduation.
_____ Student's Initials.
4. I have read and understood the refund policy (as per M.G.L. chapter 255, section 13K)
_____ Student's Initials.
5. I understand I have 2 weeks from the date of completion to obtain my graduation documents. After 2 weeks there will be a fee of \$100.
_____ Student's Initials
6. I agree to pay the tuition in full within 2 weeks of completion date unless an agreement has been approved at the director's discretion. After 2 weeks a fee will be added to the balance due.
_____ Student's Initials

CONTRACT ACCEPTANCE

I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the school official. I also understand that if default upon this agreement I will be responsible for payment of any collection fees or attorney fees incurred by Chelmsford Nails Academy. My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibility in regards to this contract.

Student/Guardian Signature: _____ Date: _____

Administration Signature: _____ Date: _____
Chelmsford Nails Academy

Service Agreement

THIS SERVICE AGREEMENT, (the agreement) is made and entered into this month _____ day of _____, 20____, by and between Chelmsford Beauty Academy LLC, and payer _____.

1. The student understands and agrees that UP TO 6 weeks upon graduation they can take practice test(s) for such licensure with no additional fee.
_____ (Initial)
2. The student understands and agrees that they are limited to 3 practice tests per day.
_____ (Initial)
3. The student understands and agrees that AFTER 6 weeks they must pay \$100 in the form of cash for up to 1 month if they require additional testing.
_____ (Initial)
4. The student understands and agrees that if they require additional testing after 1 month of additional testing, should they need more, they must pay \$200 in the form of cash for the second month of testing upon completion of graduation.
_____ (Initial)

I, _____, have read and understood agreements made on this contract.

(Student signature)

Date _____

(School Director Signature)

Date _____